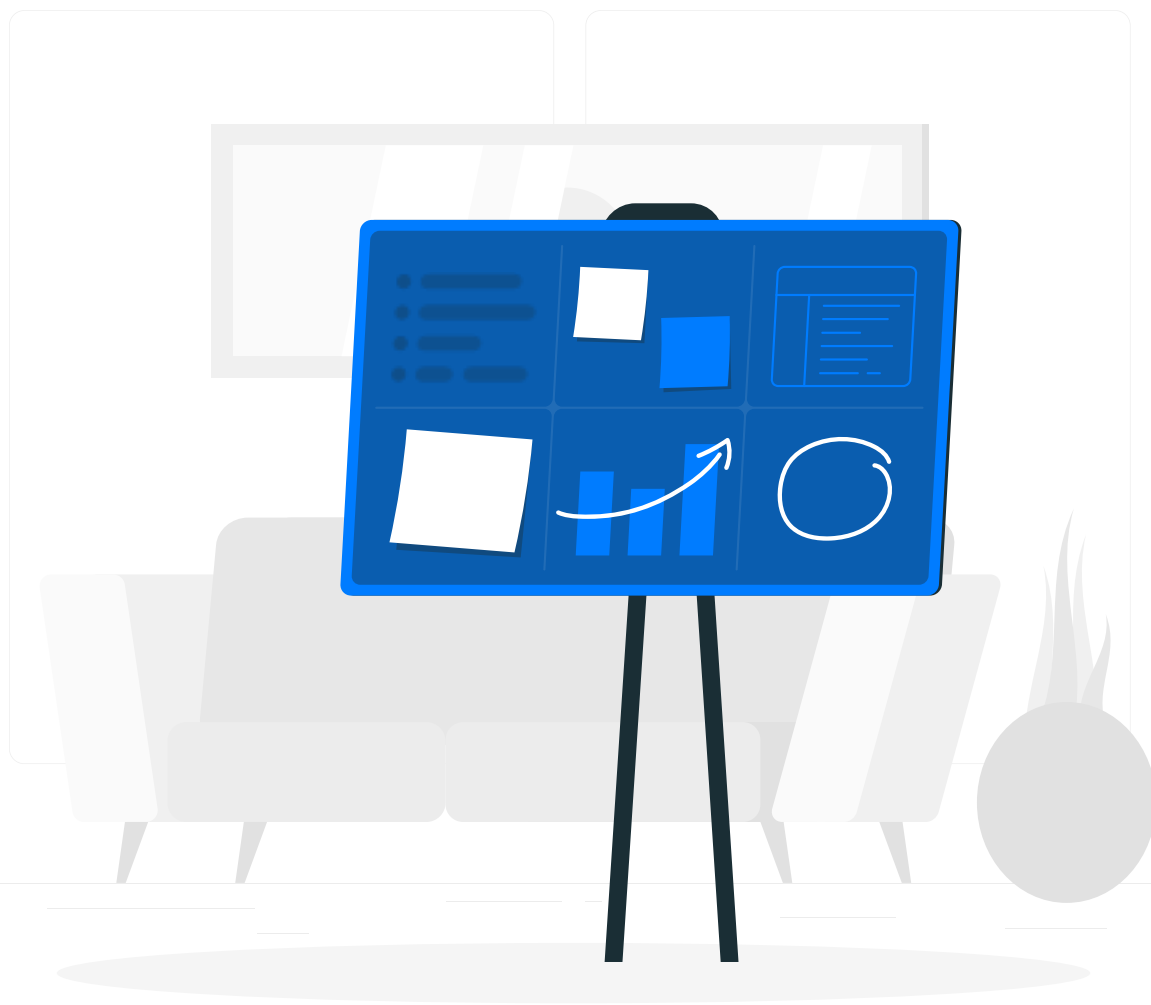


# MICROAGILITY PROJECT FRAMEWORK™



**MicroAgility**  
**Institute for Business Agility**



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## Planning

### Define Project Charter

*Project budget,  
Scope, objectives  
Project manager, project team*

### Build Work plan

## Execution

### Manage Work plan

### Manage Change

*(Scope, Budget, Timing)*

### Manage Communication

Vertical & horizontal communication and Reporting)

### Manage Issues

(Issue owner & stakeholders, Recommendations & resolution, and Resolution date)

### Manage Risks

*(Details & impact, mitigation strategies, and monitoring approach)*

### Manage Resources

### Manage Documents

### Manage Quality

### Manage Metrics

## Post-Execution

### Post Execution Review

### Manage Signoff

MicroAgility Project Framework<sup>™</sup>

## Six Steps of Communication Roadmap

Determine the project stakeholders

Determine the communication needs for each stakeholder:  
Mandatory:  
Informational:  
Marketing:

Determine the form, frequency, and content of the communication

Determine the effort required to create and distribute each of the identified communication options outlined in step 2

Prioritize the communication options that were established in the preceding steps

Add the resulting communication activities to the workplan